

FUND RAISING FINANCIAL REPORT Merchandise Purchased for Resale (Form must be completed within 2 weeks after completion of fund raising activity.)

School: _____ **Date:** _____

Organization: _____ **Account #:** _____

Type of Fund Raising Drive: _____

POTENTIAL SALES: (Use Attached List if Multiple Priced Items are Sold)

Total Number of Units Available for Sale (From Vendor's Invoice)		_____
(a) LESS: Number of Units Returned to Vendor	-	_____
(b) LESS: Number of Units Issued as Prizes	-	_____
(c) LESS: Number of Units Not Returned by Students	-	_____
(d) LESS: Complimentary Issues	-	_____
(e) LESS: Damaged Units	-	_____
(f) LESS: Number of Units in Ending Inventory	-	_____

	Units Sold	=	_____
_____ X _____		=	_____
Units Sold	Selling Price		POTENTIAL SALES

Sales as Receipted in Account:	=	_____
		ACTUAL SALES

Difference between Potential & Actual Sales: (If difference exists, explain below:)	=	_____
		DIFFERENCE

SALES TAX CALCULATION:

_____	Divided by 1.06 =	_____ (A) minus (B) =	_____
Actual Sales (A)	Taxable Sales(B)		Tax Due

SIGNATURES:

Principal: _____
 Teacher/Sponsor: _____
 Treasurer/Secretary: _____